

Report Title:	<b>Financial Update</b>
Contains Confidential or Exempt Information?	No - Part I
Member reporting:	Councillor Hilton, Lead Member for Finance and Ascot
Meeting and Date:	Cabinet – 31 October 2019
Responsible Officer(s):	Ruth Watkins, Chief Accountant
Wards affected:	All

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## REPORT SUMMARY

- 1 This report sets out the Council's forecast outturn for 2019-20 based on spending and commitments at the end of August 2019, month five of the financial year. An in-year overspend of £4,179,000 is projected, a similar position to the previous month.
- 2 If the service pressures are not addressed in 2019/20 they will continue into future years and will have an impact on the Council's medium term financial planning assumptions, requiring further savings to be identified and delivered.
- 3 The council's net budget is £92,773,000. If the overspend is not reduced general fund reserves would reduce to £5,992,000, marginally above the minimum level set at Council of £5,810,000 (6.26% of net budget) in February 2019. Any reduction below the minimum level of reserves would need to be replenished in future years.

## 1. RECOMMENDATIONS

**That Cabinet notes:**

- i) **The council's projected outturn position for 2019-20 and considers the mitigations proposed;**
- ii) **The budget movements since the previous month;**
- iii) **The projected spend on the capital programme; and**
- iv) **The projected borrowing for the remainder of the financial year.**

## 2. REASON FOR RECOMMENDATION AND OPTIONS CONSIDERED

- 2.1 Cabinet are required to note the council's financial position and consider if sufficient action is identified to mitigate the position.

### 3. KEY IMPLICATIONS

**Table 1: Key implications**

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves Achieved	<£5,810,000	£5,810,000 to £6,000,000	£6,000,001 to £16,900,000	> 16,900,000	31 May 2020

- 3.1. Given the projected overspend, officers will be identifying further mitigations to reduce the overspend.

### 4. COUNCILS PROJECTED OUTTURN 2019/20

- 4.1. The Council is projecting an over-spend of £4,179,000 on service budgets at the end of the financial year as set out in the table below:

**Table 2: Outturn position**

Directorate	Net budget	Projected Variance
	£000	£000
<b>Managing Director</b>		
Adult Social Care	34,035	1,430
Childrens Services	21,980	1,421
Commissioning – Communities	12,348	685
Net cost of MD other services	6,576	227
<b>Sub-Total</b>	<b>74,939</b>	<b>3,763</b>
<b>Executive Director – Communities</b>	<b>7,291</b>	<b>435</b>
<b>Executive Director – Place</b>	<b>121</b>	<b>(19)</b>
<b>Total Service Expenditure</b>	<b>82,351</b>	<b>4,179</b>
Non service expenditure	12,116	0
<b>Total</b>	<b>94,467</b>	<b>4,179</b>

#### 4.2. Managing Director's Directorate Projected Variance £3,763,000 overspend

- 4.3. The Managing Director's Directorate includes a significant number of demand led services, notably adult social care, children's services and parking. Increasing demand and rising costs associated with both adult and children's services are also being reported by authorities across the country and the need for sustainable funding regimes, particularly for adult social care, has been recognised by Government for some time.
- 4.4. Adult social care services are delivered to residents through Optalis, a jointly owned company with Wokingham Borough Council. There are currently just over 2,000 people receiving services in the borough: 1,600 older people and those with physical disabilities, 320 people with learning disabilities and difficulties and 250 people with mental health challenges. Whilst the number of older people being supported has stayed broadly similar over the last year, the cost of placements and the associated complexity of need because people are living longer is creating pressure on the budget. For people with learning disabilities and difficulties and those with mental

health challenges, the increasing cost of placements is predominantly due to the lack of suitable accommodation within the borough leading to costly spot placements.

- 4.5. The main areas of pressure – domiciliary care and placements – have already been recognised with associated recovery plans in place since July. There is evidence, particularly for domiciliary care, that the action is having an impact with costs levelling off. The recovery plan includes providing more support from Occupational Therapists, increasing the use of equipment to enable people to be more independent, ensuring that all people who have the potential to become more independent receive a reablement service and commissioning a meals on wheels service.
- 4.6. Work continues with Optalis to address all areas predicting overspends, particularly in placements. The focus is on tighter management controls and reviews, with monthly progress updates through the contract management meeting. This will also determine what impact there will be in 2020/21. The severity and urgency of the position has been highlighted to the Optalis Board, and is now an agenda item at every board meeting.

4.7. **Adult Social Care £1,430,000 overspend**

**Adults**

	£000	£000
Placements for adults with a learning disability	827	
Support costs for adults with mental health problems	495	
Nursing placements	771	
Provider price rises above that assumed.	175	
supporting an additional 44 older people at home.	656	
Additional people receiving care contribute to the cost	<u>(1,659)</u>	
<b>Provision of adult social care</b>		<b>1,265</b>
Staff agency costs, subscription, unachieved savings	86	
Potential additional Costs	<u>750</u>	
<b>Other Overspends</b>		<b>836</b>
Reductions in staffing costs and savings on contracts.	(315)	
Increased BCF allocation and Disabled Facilities Grant	(216)	
New contract for people with a learning disability	(50)	
Equipment and reablement service savings	<u>(90)</u>	
<b>Mitigations</b>		<b><u>(671)</u></b>
<b>Net Overspend</b>		<b>1,430</b>

The forecast overspend on adult social care is £1,430,000, due to the following factors:

## **Provision of adult social care £1,265,000**

- An increase in the number of placements for adults with a learning disability, together with an associated increased costs, has resulted in additional expenditure. This is largely due to the lack of supported living accommodation within the borough resulting in increased use of out of borough placements. Taking into account estimated future demand the projected costs to the end of the year are £827,000.
- Increased support costs for adults with mental health problems has resulted in additional costs. Again, this is largely due to lack of appropriate accommodation provision within the borough resulting in costly spot placements out of borough. The forecast overspend to year end is £495,000.
- Nursing placements, particularly for nursing dementia, are increasing significantly as people are living longer but with greater frailty and complexity of need. The forecast overspend to year end is £771,000.
- £175,000 has resulted from additional costs of care due to provider price rises above that assumed.
- There is a £656,000 pressure due to supporting an additional 44 older people at home.
- A number of the additional people receiving care contribute to the cost. This is projected to achieve an additional £1,659,000 of income which will be used to offset the costs of care identified above.

## **Continuing Healthcare and Other Overspends £836,000**

- Staff agency costs, subscription to RIPFA, unachieved savings targets and supplies and services totalling £86,000.
- The NHS, via the CCG, is responsible for paying the element of care costs relating to continuing healthcare (CHC). Following reviews of existing cases, some cases have been assessed as no longer eligible for CHC funding with the cost of care, therefore, falling on the council. Work is ongoing with the CCG to assess the financial implications for the council and this will be confirmed at the beginning of October. The total amount currently paid by the CCG and for which there is no budgetary provision in the council is £1,500,000 and therefore, the forecast includes a provision for £750,000 pending clarification of the financial implications and outstanding disputes.

## **Mitigations £671,000:**

- A total of £315,000 from reductions in staffing costs and savings on contracts.
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- The council will receive an additional £166,000 from the Better Care Fund due to an increased allocation from the NHS and is anticipating an additional contribution of £50,000 to the Disabled Facilities Grant, total £216,000.
- A new contractual arrangement for providing some additional services to people with a learning disability in supported living accommodation will reduce costs by an estimated £50,000.
- There is a saving of £30,000 from the equipment contract and £60,000 from the reablement service provided by Optalis, £90,000 in total.

#### 4.8. Children's Services £1,421,000 overspend

4.9. The £300,000 for demographic growth for Children's Services approved as part of the 2019/20 Commissioning budget has now been added to the AfC contract to cover the additional costs. The variances below represent growth beyond this amount.

	£000	£000
Increased costs for placements	133	
Cost of interim staff for operational management	165	
Under achieved youth service income	50	
Increased central AfC Business Support	117	
Legal costs arising from complex court cases	90	
Risks relating to the ongoing funding from Continuing Health Care	50	
<b>Identified Pressures</b>		<b>605</b>
Transformation of Early Years and Youth Services delayed	320	
Shortfall in planned saving in the placement budget	360	
<b>Non-Delivery of Savings Plans</b>		<b>680</b>
Reduction in the Intensive Family Support Grant	78	
In-house Fostering Backdated payment	30	
Joint Legal Team	28	
<b>Retained Services</b>		<b><u>136</u></b>
<b>Net Overspend</b>		<b>1,421</b>

The forecast overspend on children's services is £1,421,000, due to the following factors:

#### **Identified Pressures £605,000**

- Increased costs for placements, in particular relating to the requirement to place one young person in secure accommodation at a weekly cost of £7,400. Based on the latest indicative timescales the projected incremental cost for 2019/20 being £92,000; total pressure on the placements budget is £133,000.

- The incremental cost of interim staff employed for operational management to deal with increased caseloads and OFSTED readiness for the inspection anticipated this autumn is £165,000.
- Under achieved youth service income due to reduced opportunities for rental of 4 Marlow road, £50,000.
- Increased central AfC Business Support and overhead costs to deliver the contract with the Council, £117,000.
- Legal costs arising from complex court cases which was expected to reduce after quarter one. However, the latest indication is that activity levels have remained constant leading to a forecast £90,000 overspend for the year.
- There are potential risks relating to the ongoing funding from Continuing Health Care the impact is an estimated reduction in funding for 2019/20 of £50,000.

### **Non-Delivery of Savings Plans £680,000**

- The planned transformation of Early Years and Youth Services to provide a first 1,000 days service and youth offer has been delayed. The implementation of a new delivery model is now being planned for full delivery in 2020/21 this has led to not achieving budgeted savings of £320,000 in 2019/20.
- Commissioning - improved financial management of placements, planned saving £460,000, 6% of the total placement budget. The ability to deliver improved management of existing care placements to reduce the cost and scale of packages for young people already in the care of the Borough has been limited; projected saving to be delivered £100,000, resulting in a projected savings shortfall of £360,000.

### **Children's Services – Retained £136,000**

Material variances are set out below:

- Reduction in the Intensive Family Support Grant due to lower numbers of eligible families being identified as “turned around” than the full, 100%, national target, £78,000.
- In-house Fostering backdated payment £30,000.
- Joint Legal Team materially higher cost in final period of 2018/19 not assumed in providing for 2018/19 liabilities, £28,000.

#### **4.10. AfC Contract – Dedicated Schools Grant - £26,000 underspend**

There are no material variances.

#### **4.11. Dedicated Schools Grant – Retained - £5,000 overspend**

Material variances are set out below:

- Early Years Block Private, Voluntary & Independent Nurseries clawback settlement 2018/19 (£435,000)
- High Needs Block £426,000 including Top Up funding £300,000, Outreach Services £76,000 and additional place funding of £40,000 reflecting indicative pupil numbers
- Others net £14,000.

#### 4.12. Dedicated Schools Grant Risks

There are potential risks relating to the Dedicated Schools Grant including those set out below:

- High Needs Block savings target of £700,000 is built into the budget. In previous years cost saving strategies towards delivering against this target included: holding 0% inflation increases on providers, successful negotiation of rates for new high cost placements, developing a more robust tribunal process and the continuous implementation of a more collaborative and inclusive approach within schools to retain pupils with special educational needs. These strategies will continue into 2019/20 and currently are expected to deliver similar savings to previous years. Potential risk identified £200,000.
- From 2019/20 onwards, funding for special free school places is included in local authorities' high needs allocations. Funding for these places is deducted from local authorities' high needs allocations by the Education Skills and Funding Agency and paid directly to schools. The Education Skills and Funding Agency through the import/export adjustment and further adjustments in the national funding formula ensures that this change will not result in an unfunded cost for local authorities. The latest High Needs Block formula allocation suggests a potential funding shortfall of £300,000. The updated guidance is expected in due course. Potential risk identified £300,000.

The expectation is these risks will be mitigated within the Dedicated Schools Grant.

#### 4.13. Grant Income

The grant income has reduced by £21,000 to match the favourable movement within the AfC Contract - Dedicated Schools Grant & Dedicated Schools Grant Retained. The net underspend will be a credit against the Dedicated Schools Grant reserve.

The Council will be working with Achieving for Children to help them to put their savings plans back on track and identifying mitigating savings. Progress will be reported to Cabinet as part of the monthly financial update.

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#### 4.14. Commissioning - Communities £685,000

	£000	£000
Under achievement of parking fees and penalty charge income	400	
Property costs for Hines Meadow car park	76	
Operational costs across the parking estate	14	
Reduction in burial income	60	
Increased energy costs	213	
One-off savings in the waste budget	(78)	
<b>Net Overspend</b>		<b>685</b>

4.15. The remit for this service area includes a wide range of customer facing services, namely highways; waste; parking; flooding; transport; parks and countryside. In addition to operational delivery, the service is responsible for the delivery contracts with VolkerHighways (highways maintenance), Project Centre (highways design), Tivoli (grounds maintenance) and NSL (parking enforcement). The forecast overspends in this area relate to:

- Parking £400,000 relating to under achievement of parking fees and penalty charge notice income,
- £76,000 relates to property costs for Hines Meadow car park which were not forecast
- £14,000 for operational costs across the parking estate.
- Parks & Open spaces. There has been a recent trend towards people preferring cremation options over burials resulting in a potential reduction in income of £60,000.
- Although the LED programme for street lighting has been delivered, the overall saving expected has not yet been achieved due to changes in fixed and variable costs applied by the energy market resulting in an estimated £213,000 of budget pressure at year end.
- In terms of mitigations, one-off savings of £78,000 in the waste budget will reduce the overall pressure back to £685,000. Additional efficiencies across all contracts are being sought with partners.

#### 4.16. Other MD Services £227,000

	£000	£000
Non-achievement of the tourism saving	61	
Communications and Marketing	127	
Shortfall in Land Charges income	50	
Audit fees	23	
Minor variances totalling	(34)	

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Material variances are set out below:

- £61,000 has already been declared in terms of overspend relating to the non-achievement of the tourism saving assumed in the budget.
- There is a further £127,000 pressure in Communications and Marketing as a result of correcting the historical treatment of accruals in tourism, the potential underachievement of income for the Guildhall and non-achievement of staffing reductions in the communications team. Actions are in place to mitigate the pressure, particularly in relation to the Guildhall and tourism; however, these actions are unlikely to mitigate the full amount.
- A shortfall of £50,000 in Land Charges income is being reported due to an increase in personal searches in place of official searches, and the decrease in volume of property sales within the borough.
- £23,000 overspend on audit fees due to the auditors carrying out more work than initially planned.
- Other minor variances totalling (£34,000).

**4.17. Communities Directorate projected overspend £435,000**

	£000	£000
Revenues and Benefits	150	
Communities, Enforcement and Partnerships	167	
Library & Resident Services	8	
IT	<u>110</u>	
<b>Net Overspend</b>		<b>435</b>

4.18. The estimated overspend of £435,000 is an increase of £126,000 on that previously reported to Cabinet in August. A breakdown of the projected overspends are detailed below:

4.19. Revenues and Benefits – an estimated overspend of £150,000 is being reported as a result of a reduction in outstanding Housing Benefit Overpayments, and therefore Housing Benefit Overpayment debtors. This is an improvement of £50,000 on what was previously reported and is due to continued work by the Benefits team on minimise the remaining overspend.

4.20. Communities, Enforcement and Partnerships – An estimated net overspend of £167,000 is being reported, a net of £338,000 of pressures and £171,000 of mitigations. This is an increase of £8,000 on what was previously reported to Cabinet.

4.21. This includes the following pressures:

	£000	£000
Annual cost of BT networks for CCTV, and control room	85	

staffing cost,	
Historic savings targets which cannot be met and which were not written out in the 2019/20 budget build,	126
Staffing costs relating to implementation of structural changes	17
Community Safety Partnership	28
Unachievable fixed penalty income	5
Reduced income from taxi licensing	30
Costs of burial of the dead under our statutory duty	10
Income from reduced levels of printing re-charges	15
One-off additional cost for the secure disposal of confidential waste	8
Unachievable income for Licensing	12
Fees on Flexible Home Improvement Loans	<u>2</u>
<b>Total Pressures</b>	<b>338</b>

4.22. These pressures are mitigated by the following underspends:

	£000	£000
Environmental Protection Salaries	(13)	
Community Safety salaries	(31)	
Community Warden salaries	(17)	
Spend relating to contaminated land	(5)	
Lower out of hours professional fees	(2)	
Lower salaries for Trading Standards	(17)	
Lower salaries for Commercial & Residential Services	(55)	
Recovery of Housing Standards legal fees	(19)	
Recharges for Energy & Efficiency	(4)	
Reduced spend in Food & Hygiene safety	(3)	
Reduced spend in Head of Communities, Enforcement & Partnerships	<u>(5)</u>	
<b>Total Mitigations</b>		<b>(171)</b>
<b>Net Overspend</b>		<b>167</b>

4.23. Library & Resident Services – An estimated overspend of £8,000 is now being reported. This is made up of a net £3,000 pressure in libraries, a £5,000 underspend in Museums, Arts and Local Studies, and an estimated overspend in Registrars of £10,000 due to unachievable income due to a change in legislation.

4.24. IT – An estimated overspend of £110,000 is now being reported. This is made up of £40,000 due to increased software charges and £70,000 due to a proposed telephony saving now not being deliverable in 2019/20.

#### **Place Directorate projected underspend £19,000**

4.25. This underspend relates to a number of minor underspends but does not take account of the potential cost of a planning appeal that has been upgraded from a hearing to

an inquiry and dates imposed on us by the Inspectorate for October 2019. The pressure will be confirmed when the total costs are known.

### **Council Tax and Business rates Collection Performance**

- 4.26. The majority of Council spending relies on collecting Council Tax and Business Rates, the Council's budgeted share of these two precepts is £88m in 2019/20. Collection rates are therefore closely monitored and are both above the targets set for this point in the year.
- 4.27. At the end of August 2019 49.13% of Council Tax had been collected compared with 48.92% at the same point in 2018 and the target collection of 48.90%. Business rate collection was 49.39% compared to 49.77% against a target of 49.00%. The overall target for 2019/20 is 98.3%.

### **Revenue budget movements**

- 4.28. Any virements to the revenue budget are monitored and reported to Cabinet each month, a full analysis is set out in appendix B of this report, changes since the last report are set out in table 3 below:

**Table 3: Revenue budget movements**

	<b>Net Service Budget</b>
	<b>£000</b>
<b>Budget at September 2019</b>	<b>82,319</b>
MAKE MAIDENHEAD marketing strategy	32
<b>Updated budget</b>	<b>82,351</b>

- 4.29. Since the budget was approved the total movements are £1,196,000, some of which are ongoing, £600,000 has been transferred from the General Fund Reserve.

### **Revenue Reserve**

- 4.30. At 31.03.19 the Council had general reserves of £7,778,000 and earmarked reserves of £5,825,000 those set aside for a specific purpose. Together, as a proportion of the Council's net revenue budget these are a measure of the Council's financial resilience. Its ability to withstand unforeseen events. In comparison to other Unitary Council's the Royal Borough's overall level of reserves is one of the lowest.
- 4.31. Given the level of uncertainty over future funding and increasing pressures other Councils have been increasing reserve levels and this Council was planning to do this in 2019/20 by increasing its reserves by £3,458,000 to £11,236,000 using the estimated surplus from business rates in 2018/19 c/fwd.
- 4.32. If the current £4,179,000 overspend is not addressed, together with £568,000 transfers agreed by Cabinet for one-off items in-year and a £460,000 provision for redundancy it is projected the general fund reserve will reduce to £5,992,000 only marginally above the minimum level approved by Council.

## General Fund Reserve Projection at 31.03.20

	£000
Opening Balance 01.04.19	7,778
Projected One-Off contribution from 75% business rates pilot and c/fwd surplus from 2018/19	<u>3,458</u>
	11,236
Approved transfers from General Reserve in year	(605)
Projected Year-End Deficit at Month Four	(4,179)
Year-End Redundancy Provision	<u>(460)</u>
Current Projected Balance at 31.03.20	<u>5,992</u>

## Medium Term Financial Strategy

- 4.33. The Council has a medium term financial strategy (MTFP) to 2022/23 when it had assumed that if £4,155,000 of savings required in 2020/21 were achieved no further reductions would be required in the period if Council tax increased by 2.99% each year.
- 4.34. The MTFP assumptions will be reviewed over the next few months but given the pressures identified in this report it is likely that additional, ongoing savings, will be required in 2020/21. It is planned that Cabinet will be presented with a draft budget for 2020/21 at its meeting in December 2019 that will clarify this position.

## Borrowing projection

- 4.35. Throughout the year the Council's borrowing levels are updated based on cash-flow and spending on the capital programme. Currently the Council is borrowing temporarily pending anticipated capital receipts in future years and short-term interest rates remaining low. Currently total borrowing is anticipated to increase to £175,374,000 in August 2020, the increased borrowing costs have been factored into the MTFP. A full breakdown of the estimated is set out in Appendix C.

## Capital Programme

- 4.36. The approved 2019-20 capital budget is £82,876,000, summarised in table 4 below. Changes to the original budget since the start of the financial year is set out in appendix D, including unspent budget b/fwd from previous financial years and approved schemes where additional budget is now required in year. Appendix G shows the movement in capital budget during the year on a scheme by scheme basis.
- 4.37. The projected outturn for the financial year is £77,443,000. The majority of the £5,113,000 slippage to 2020-21 relates to commencing works on Affordable Key Worker Housing approved at Council in July 2018.
- 4.38. Additional budget of £1,956,000 has been added to the capital programme this month which relates to a separate Affordable Housing Scheme. The full budget of £7,059,000 was approved at Council in September 2018 and works are planned to complete in 2021/22. Further detail on slippage and variances is set out in Appendix E.
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4.39.

**Table 4: Capital outturn**

	<b>Exp.</b>	<b>Inc.</b>	<b>Net</b>
	£000	£000	£000
<b>Approved budget</b>	82,876	(17,306)	65,570
Variances identified	(120)	80	(40)
Slippage to 2020-21	(5,313)	200	5,113
<b>Projected Outturn 2019-20</b>	77,443	(17,026)	60,417

4.40. Table 5 sets out the capital programme status, with further information in appendix F. It should be noted that significant slippage on capital programmes has been seen in previous years despite not being forecast until late in the year. Improved Capital Project monitoring will improve forecasts going forward.

**Table 5: Capital programme status**

	<b>September 2019</b>
<b>Number of schemes in programme</b>	<b>291</b>
Yet to start	15%
In progress	48%
Completed	15%
Ongoing programmes e.g. Disabled Facilities Grant	22%
Devolved formula capital grant schemes budgets devolved to schools	0%

## **5 LEGAL IMPLICATIONS**

5.1. In producing and reviewing this report the council is meeting its legal obligations to monitor its financial position.

## **6 RISK MANAGEMENT**

6.1. The increase in projected variance will require additional mitigation to reduce it during the financial year.

## **7 POTENTIAL IMPACTS**

7.1. Equalities – none

7.2. Climate change/sustainability – none

7.3. Data Protection/GDPR -none

## **8 CONSULTATION**

8.1 None.

## **9 TIMETABLE FOR IMPLEMENTATION**

9.1 Implementation date if not called in: immediately.

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## 10 APPENDICES

10.1 This report is supported by six appendices:

- Appendix A Revenue Monitoring Statement
- Appendix B Revenue movement statement
- Appendix C Borrowing forecast
- Appendix D Capital budget summary
- Appendix E Capital monitoring report
- Appendix F Major capital scheme progress
- Appendix G Capital budget movements

## 11 BACKGROUND DOCUMENTS

11.1 This report is supported by one background document:

- Budget Report to Council February 2019.

## 12 CONSULTATION (MANDATORY)

<b>Name of consultee</b>	<b>Post held</b>	<b>Date issued for comment</b>	<b>Date returned with comments</b>
Cllr Hilton	Lead Member for Finance and Ascot		
Duncan Sharkey	Managing Director	2/10/2019	03/10/2019
Russell O'Keefe	Executive Director	2/10/2019	03/10/2019
Andy Jeffs	Executive Director	2/10/2019	03/10/2019
Ruth Watkins	Deputy Section 151 Officer	N/A	
Kevin McDaniel	Director of Children's services	2/10/2019	
Nikki Craig	Head of HR and Corporate Projects	2/10/2019	
Louisa Dean	Communications	2/10/2019	
Hilary Hall	Deputy Director of Commissioning and Strategy(DASS)	2/10/2019	03/10/2019

## REPORT HISTORY

<b>Decision type:</b> For information	<b>Urgency item?</b> No	<b>To Follow item?</b> No
Report Author: Ruth Watkins, Chief Accountant and Deputy s151 officer.		

## Revenue Monitoring Statement 2019/20 for October 2019 Cabinet

Original Budget	SUMMARY	Revised Budget	Projected Variance
£000		£000	£000
398	Management	675	(11)
466	Communications & Marketing	475	188
1,293	Human Resources	1,221	0
1,898	Law & Governance	1,907	50
2,101	Commissioning & Support	2,016	(23)
9,826	Commissioning - Communities	10,332	685
24,526	AfC Contract - Children's Services	24,526	1,285
11,140	AfC Contract - Dedicated Schools Grant	11,140	(26)
(2,546)	Children's Services - Retained	(2,546)	136
53,293	Dedicated Schools Grant - Retained	52,717	5
29,199	Adult Social Care - Optalis Contract	29,247	2,576
16,335	Adult Social Care - Spend	16,470	393
(11,725)	Adult Social Care - Income	(11,792)	(1,539)
12,728	Better Care Fund	12,944	0
4,659	Public Health	4,659	0
(80,585)	Grant Income	(80,227)	21
1,143	Finance	1,175	23
<b>74,149</b>	<b>Total Managing Director's Directorate</b>	<b>74,939</b>	<b>3,763</b>
141	Executive Director of Communities	187	0
830	Revenues & Benefits	902	150
1,327	Communities, Enforcement & Partnerships	1,682	167
3,150	Library & Resident Services	3,200	8
1,351	ICT	1,320	110
<b>6,799</b>	<b>Total Communities Directorate</b>	<b>7,291</b>	<b>435</b>
365	Executive Director of Place	275	11
1,086	Housing	1,087	122
1,302	Planning Service	1,332	(120)
(2,546)	Property Service	(2,573)	(32)
<b>207</b>	<b>Total Place Directorate</b>	<b>121</b>	<b>(19)</b>
<b>81,155</b>	<b>TOTAL EXPENDITURE</b>	<b>82,351</b>	<b>4,179</b>

## Revenue Monitoring Statement 2019/20 for October 2019 Cabinet

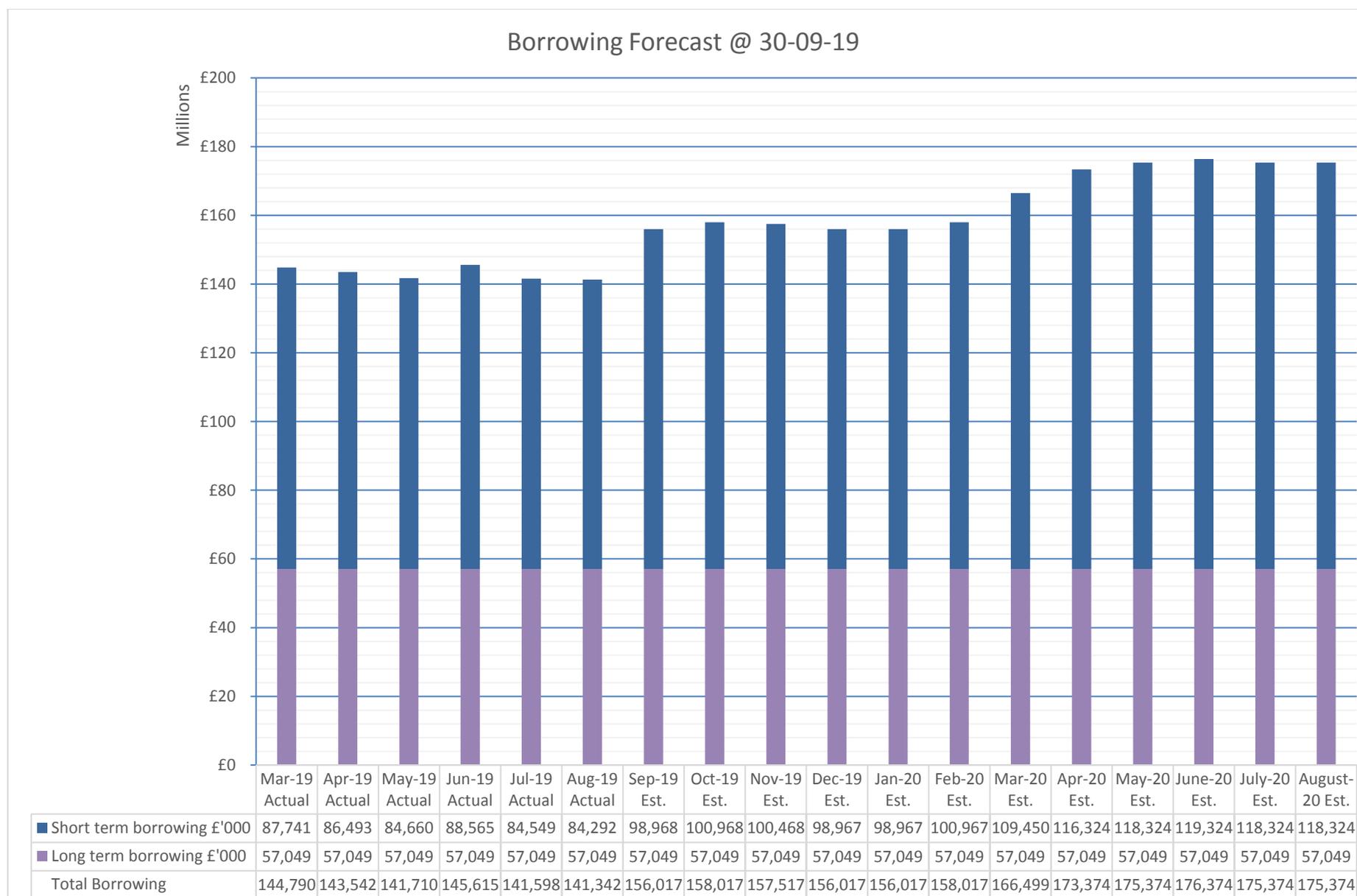
Original Budget	SUMMARY	Revised Budget	Projected Variance
£000		£000	£000
<b>81,155</b>	<b>Total Service Expenditure</b>	<b>82,351</b>	<b>4,179</b>
3,458	Contribution to / (from) Reserves	3,458	0
4,017	Pensions deficit recovery	4,017	0
300	Pay reward	5	0
	Transfer from Provision for Redundancy	(296)	0
159	Environment Agency levy	159	0
	Variance on Business Rates income	0	0
4,778	Capital Financing inc Interest Receipts	4,778	0
93,867	<b>NET REQUIREMENTS</b>	94,472	4,179
(1,094)	Less - Special Expenses	(1,094)	0
0	Transfer to / (from) balances	(605)	(4,179)
92,773	<b>GROSS COUNCIL TAX REQUIREMENT</b>	92,773	0
	<b>General Fund</b>		
	Opening Balance	7,778	10,631
	Contribution to / (from) Reserves	3,458	
	Transfers to / (from) balances	(605)	(4,179)
		<u>10,631</u>	<u>6,452</u>
	Estimated year end redundancy provision		(460)
	Projected General Fund outturn		<u>5,992</u>

## Appendix B

Revenue Monitoring Statement 2019/20					
	Funded by the General Fund (1)	Funded by Provision (2)	Included in the original budget (3)	Total	Approval
	£'000	£'000	£'000	£'000	
<b>Original Budget</b>				<b>81,155</b>	
1 Advantage card updates	17			17	CLT 6th March 2019
2 Reading development officer	17			17	CLT 6th March 2019
3 Waste mobilisation	100			100	Feb 2019 Cabinet
4 Pay Reward			298	298	Feb 2019 Cabinet
5 Severance		203		203	March 2019 Cabinet
6 24 hour pot holes	365			365	May 2019 Cabinet
7 Heathrow Judicial Review	74			74	July 2019 Cabinet
8 Severance		90		90	March 2019 Cabinet
9 Make Maidenhead marketing strategy	32			32	June 2019 Cabinet
<b>Changes Approved</b>	<b>605</b>	<b>293</b>	<b>298</b>	<b>1,196</b>	
<b>Approved Estimate Oct 2019 Cabinet</b>				<b>82,351</b>	

## NOTES

- 1 If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve.  
Transactions in column 1 are funded by the General Fund.
- 2 A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 2 are redundancy costs funded by the provision for redundancy.
- 3 Transactions in column 3 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year.  
An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



## Revised Capital Programme 2019/20 at 30 September 2019

	2019/20 Original Budget Approved at Council February 2019			Unspent budget from Schemes Approved in Prior Years per May 2019 cabinet			Approved schemes where additional budget added in-year			Revised Budget 2019/20 A+B+C		
	A			B			C			A+B+C		
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
<b>Portfolio Summary</b>												
<b>Communities Directorate</b>												
Revenues & Benefits	170	0	170	69	0	69	0	0	0	239	0	239
Communities, Enforcement & Partnerships	3,649	(1,255)	2,394	3,825	(1,211)	2,614	10,292	(110)	10,182	17,766	(2,576)	15,190
ICT	506	0	506	139	0	139	0	0	0	645	0	645
Library & Resident Services	435	0	435	834	(104)	730	0	0	0	1,269	(104)	1,165
<b>Total Communities Directorate</b>	<b>4,760</b>	<b>(1,255)</b>	<b>3,505</b>	<b>4,867</b>	<b>(1,315)</b>	<b>3,552</b>	<b>10,292</b>	<b>(110)</b>	<b>10,182</b>	<b>19,919</b>	<b>(2,680)</b>	<b>17,239</b>
<b>Place Directorate</b>												
Property	1,425	0	1,425	14,001	(159)	13,842	7,148	0	7,148	22,574	(159)	22,415
Housing	0	0	0	381	(356)	25	35	(35)	0	416	(391)	25
Planning	947	0	947	1,673	(729)	944	0	0	0	2,620	(729)	1,891
<b>Total Place Directorate</b>	<b>2,372</b>	<b>0</b>	<b>2,372</b>	<b>16,055</b>	<b>(1,244)</b>	<b>14,811</b>	<b>7,183</b>	<b>(35)</b>	<b>7,148</b>	<b>25,610</b>	<b>(1,279)</b>	<b>24,331</b>
<b>Managing Director</b>												
Human Resources	0	0	0	15	0	15	0	0	0	15	0	15
Adult Social Care	220	(200)	20	0	0	0	0	0	0	220	(200)	20
Commissioning – Communities	17,224	(8,109)	9,115	2,391	(1,086)	1,305	1,086	(121)	965	20,701	(9,316)	11,385
Law and Governance	46	0	46	10	0	10	31	0	31	87	0	87
Green Spaces & Parks	425	(85)	340	213	(114)	99	74	(74)	0	712	(273)	439
Non Schools	787	0	787	271	(162)	109	0	0	0	1,058	(162)	896
Schools – Non Devolved	4,334	(973)	3,361	9,284	(1,487)	7,797	0	0	0	13,618	(2,460)	11,158
Schools – Devolved Capital	195	(195)	0	740	(740)	0	1	(1)	0	936	(936)	0
<b>Total Managing Director</b>	<b>23,231</b>	<b>(9,562)</b>	<b>13,669</b>	<b>12,924</b>	<b>(3,589)</b>	<b>9,335</b>	<b>1,192</b>	<b>(196)</b>	<b>996</b>	<b>37,347</b>	<b>(13,347)</b>	<b>24,000</b>
<b>Total Committed Schemes</b>	<b>30,363</b>	<b>(10,817)</b>	<b>19,546</b>	<b>33,846</b>	<b>(6,148)</b>	<b>27,698</b>	<b>18,667</b>	<b>(341)</b>	<b>18,326</b>	<b>82,876</b>	<b>(17,306)</b>	<b>65,570</b>

	(£'000)		(£'000)
<b>Portfolio Total</b>	<b>30,363</b>		<b>82,876</b>
<b>External Funding</b>			
Government Grants	(9,686)		(12,946)
Developers' Contributions	(846)		(1,898)
Other Contributions	(285)		(2,462)
<b>Total External Funding Sources</b>	<b>(10,817)</b>		<b>(17,306)</b>
<b>Total Corporate Funding</b>	<b>19,546</b>		<b>65,570</b>

**Capital Monitoring Report - Projected Outturn 2019/20**

At 30 September 2019, the approved estimate stood at £82.876m

	<b>Exp</b>	<b>Inc</b>	<b>Net</b>
	£'000	£'000	£'000
Revised Budget	82,876	(17,306)	65,570
Variances identified	(120)	80	(40)
Slippage to 2020/21	(5,313)	200	(5,113)
Projected Outturn 2019/20	77,443	(17,026)	60,417

**Overall Projected Expenditure and Slippage**

Projected outturn for the financial year is £77.443m

Variances to report this month are as follows.

Communities, Enforcement & Partnerships

CT52	Disabled Facilities Grant	(80)	80	0 Adult social care waiting lists and staff shortages has caused a lack of work to be processed by panel and housing team.
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Commissioning - Communities

CD78	PAVE Dedworth	(40)	0	(40) Slippage no longer required.
		(120)	80	(40)

Slippage is reported as follows

Communities, Enforcement & Partnerships

CV42	Braywick Park-New 3G Pitch to Compliment L.C.	(100)	100	0 Delay in Design Specification
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CV43	Braywick Park-Sports Pitch Improvements	(100)	100	0 Delay in Design Specification
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Property

CX43	Affordable Housing schemes	(5,113)	0	(5,113) Programme of works now scheduled 2020-21 & 2021-22
		(5,313)	200	(5,113)

**Overall Programme Status**

The project statistics show the following position:

<b>Scheme progress</b>	<b>No.</b>	<b>%</b>
Yet to Start	44	15%
In Progress	139	48%
Completed	43	15%
Ongoing Programmes e.g.. Disabled Facilities Grant	64	22%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
<b>Total Schemes</b>	<b>291</b>	<b>100%</b>

Major Capital Scheme Progress																			
Project	CAPITAL SCHEME	Total Scheme Cost	2019/20 Original Budget			Approved Slippage from prior years			Revised Budget 2019/20			PROJECTIONS		PROJECT STATUS					
			Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2019/20 Projected Variance (Underspend as negative)	2020/21 Slippage Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion	
			£'000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000			
<b>Communities Directorate</b>																			
<b>Communities, Enforcement &amp; Partnerships</b>																			
CT52	Disabled Facilities Grant	600	600	(600)	0	0	0	0	600	(600)	0	0	0						
CZ18	Braywick Leisure Centre	36,386	10,000	0	10,000	(325)	0	(325)	9,675	0	9,675	0	0						
<b>Place Directorate</b>																			
<b>Property</b>																			
CI29	Broadway Car Park & Central House Scheme	35,313	4,664	0	4,664	0	0	0	4,664	0	4,664	0	0						
<b>Non Schools</b>																			
CT61	AFC Case Management System	460	460	0	460	0	0	0	460	0	460	0	0						
<b>Schools – Non Devolved</b>																			
CSJX	St Peters Middle	2,700	2,700	(39)	2,661	0	0	0	2,700	(39)	2,661	0	0						
CSJR	Works to explore expansions for all Schools	500	500	0	500	475	0	475	975	0	975	0	0						
<b>Commissioning – Communities</b>																			
CF05	Waste Vehicles	4,500	4,500	0	4,500	0	0	0	4,500	0	4,500	0	0						
CD42	Maidenhead Station Interchange & Car Park	4,500	3,050	(2,442)	608	280	0	280	3,330	(2,442)	888	0	0						
CF09	Maidenhead Local Plan Site Works	2,165	2,165	(1,765)	400	(60)	0	(60)	2,105	(1,765)	340	0	0						
CD12	Roads Resurfacing-Transport Asset & Safety	1,900	1,900	(1,750)	150	0	0	0	1,900	(1,750)	150	0	0						
CC62	Maidenhead Missing Links (LEP Match Funded)	2,151	1,418	(891)	527	610	(510)	100	2,028	(1,401)	627	0	0						
CC89	Elizabeth Bridge	850	850	(50)	800	0	0	0	850	(50)	800	0	0						

<b>Capital Programme Movements 2019/20</b>	<b>Expenditure £'000</b>	<b>Income £'000</b>	<b>Net £'000</b>
<b>Original Budget 2019/20</b>	30,363	(10,817)	19,546
<b>Budget changes - June Financial Update</b>			-
Slippage in from 2018/19	33,777	(6,136)	27,641
Local Highways Fund. Cabinet 31 January 2019	965	-	965
Tinkers Lane Depot - Site management updates CLT 6 March 2019	125	-	125
Victoria Street MSCP Measures to reduce incidents of overnight ASB CLT 6 March 2019	12	-	12
Brill House Additional Costs CLT 2 April 2019	35	(35)	-
<b>Budget changes - July Financial Update</b>			-
Braywick Leisure Centre budget drawdown - Council September 2017	10,000	-	10,000
Ascot United Football Pitch project release of S106 funds 3G Floodlit All Weather Pitch. CLT 9 April 2019	90	(90)	-
Pocket parks grant - Cabinet 27 June 2019	75	(75)	-
Pothole Action Fund - DfT Grant - Cabinet 27 June 2019	121	(121)	-
<b>Budget changes - August Financial Update</b>			-
Reprovision of Squash in Windsor - TVAC. CLT 19 December 2018	20	(20)	-
Additional parking for Windsor grant reconciliation adjustment	7	(7)	-
<b>Budget changes - September Financial Update</b>			-
Supplementary budget - Members Participatory Budgets for Local Projects (£750 each) Cabinet 25 July 2019	31	-	31
Final budget drawdown - Broadway Car Park £8.15m Council approval 23 September 2014	4,726	-	4,726
Supplementary budget Oaks Leisure Centre - Cabinet 27 June 2019	100	-	100
<b>Budget changes - October Financial Update</b>			-
Fire Compartmentalisation Maintained Schools - Cabinet 27 June 2019	465	-	465
Make Maidenhead Website Build - Cabinet 27 June 2019	10	-	10
Affordable Key Worker Housing - Budget Drawdown of £7.059m - Council 25 September 2018	1,955	-	1,955
Roundings	(1)	(5)	(6)
<b>Revised Budget 2019/20</b>	<b>82,876</b>	<b>(17,306)</b>	<b>65,570</b>